



Report to the Auburn City Council

Action Item
Agenda Item No. 6
City Manager Approval

To: Mayor and City Council Members

From: Bernie Schroeder, Director of Public Works
Megan Siren, Administrative Analyst/Transit Manager

Date: November 25, 2013

Subject: 2013/14 Annual Local Transportation and State Transit Assistance Fund Claims

The Issue

Shall the City submit the 2013/2014 claims for LTF and STA funds to be placed in the City's Transit and Transportation Funds?

Conclusion and Recommendation

Staff recommends that City Council by **RESOLUTION**, authorize the Director of Public Works to submit and execute on behalf of the City of Auburn the 2013/2014 Transportation Development Act claims for the Local Transportation Fund in the amount of \$594,160 and the State Transit Assistance Fund in the amount of \$48,490 and Local Transportation Fund Bicycle/Pedestrian Funds in the amount of \$49,649 to the Placer County Transportation Planning Agency (PCTPA).

Background

Each year the City must submit claims for Local Transportation Fund (LTF) funds from Placer County Transportation Planning Agency (PCTPA). These LTF funds arise from a ¼ cent of the 7 ½ cent sales tax generated within Placer County and are used to pay for transit operations and capital as well as street improvements within the City.

The claims for Fiscal Year 2013/14 are broken down as follows:

Local Transportation Fund (LTF)	\$328,115	-	Transit Operations/Capital
	\$299,768	-	Streets and Roads Purposes
	\$49,649	-	Bicycle/Pedestrian
State Transit Assistance Fund (STA)	\$48,490	-	Transit Operations

For FY 2013/2014 the \$299,768 in LTF funds are available to be used for the following projects: Wayfinding Signs, Overlay Project, Palm Avenue Sidewalk Project, Sidewalk Repairs, Signal Repair Projects, Intersection Improvements, and various Storm Drain upgrades/repairs.

The \$328,115 allocated to Transit Operations from the LTF will be used to fund the operation and management of the Transit Department, also including components of the capital project for the bus purchase, bus stop/shelter improvements, on-board camera project, miscellaneous capital

projects, fueling costs, maintenance, materials and supplies, regular salaries, insurance and communication costs. The entire \$48,490 in STA Funds must be used for Transit operations.

The \$49,649 in LTF Bicycle and Pedestrian funding will be allocated to the Palm Avenue Sidewalk Project.

Alternatives Available to Council; Implications of Alternatives

1. Authorize submission of claims as presented
2. Authorize submission of claims with changes

Fiscal Impact

In the Transportation Fund (#26) the operating budget reflects revenues from LTF funds in the amount of \$284,160 with the City claiming \$299,768. In the Transit Fund (#27) the operating budget reflects revenues from LTF funds in the amount of \$310,000 with the City claiming \$328,115. The LTF fund increased over the projections by \$33,723. The additional LTF will be utilized to offset the STA funding decrease and capital projects for Transit and for the Transportation Fund for capital projects. The STA funding of \$48,490 is a decrease of anticipated revenues by \$8,600. The increase in LTF funds offsets this decrease.

Budget Reference:

2013/2014 Adopted Operating Budget, Transit Fund
2013/2014 Adopted Operating Budget, Transportation Fund

Attachments: LTF Claim
Resolution

CLAIM FOR STATE TRANSIT ASSISTANCE FUNDS

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: City of Auburn
ADDRESS: 1225 Lincoln Way
Auburn, CA 95603
CONTACT PERSON: Megan Siren
Phone: 530-823-4211 x 145 Email: msiren@auburn.ca.gov

The City of Auburn hereby requests, in accordance with the State of California Public Utilities Code commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for State Transit Assistance be approved in the amount of \$ 48,490 for Fiscal Year 2013/14, to be drawn from the State Transit Assistance fund deposited with the Placer County Treasurer.

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget.

APPROVED:

PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT

BY: _____
(signature)

TITLE: _____

DATE: _____

BY: _____
(signature)

TITLE: Director of Public Works

DATE: _____

CLAIM FOR LOCAL TRANSPORTATION FUNDS
TRANSIT PURPOSES

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: City of Auburn
ADDRESS: 1225 Lincoln Way
Auburn, CA 95603
CONTACT PERSON: Megan Siren
Phone: 530-823-4211 x 145 Email: msiren@auburn.ca.gov

The City of Auburn hereby requests, in accordance with the State of California Public Utilities Code, commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2013/14, in the following amounts for the following purposes to be drawn from the Local Transportation Fund deposited with the Placer County Treasurer:

P.U.C. 99260a, Article 4, Transit Operations/Capital:	\$ <u>328,115</u>
P.U.C. 99275, Article 4.5, Community Transit Services:	\$ _____
P.U.C. 99400c, Article 8c, Contracted Transit Services:	\$ _____
C.C.R. 6648, Capital Reserve:	\$ _____
P.U.C. 99400e, Article 8e, Capital for Contracted Services:	\$ _____

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget. Claimant must submit a complete Fiscal and Compliance Audit for the prior fiscal year prior to issuance of instructions to the County Auditor to pay the claimant.

APPROVED:

PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT

BY: _____
(signature)

TITLE: _____

DATE: _____

BY: _____
(signature)

TITLE: Director of Public Works

DATE: _____

CLAIM FOR LOCAL TRANSPORTATION FUNDS
STREETS & ROADS PURPOSES

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: City of Auburn
ADDRESS: 1225 Lincoln Way
Auburn, CA 95603
CONTACT PERSON: Megan Siren
Phone: 530-823-4211 x 145 Email: msiren@auburn.ca.gov

The City of Auburn hereby requests, in accordance with the State of California Public Utilities Code commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2013/14, for street and road purposes (P.U.C. 99400a) in the amount of \$ 299,768 to be drawn from the Local Transportation Fund deposited with the Placer County Treasurer:

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget. Claimant must submit a complete Fiscal and Compliance Audit for the prior fiscal year prior to issuance of instructions to the County Auditor to pay the claimant.

APPROVED:

PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT

BY: _____
(signature)

TITLE: _____

DATE: _____

BY: _____
(signature)

TITLE: Director of Public Works

DATE: _____

CLAIM FOR BICYCLE AND PEDESTRIAN FUNDS

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: City of Auburn
ADDRESS: 1225 Lincoln Way
Auburn, CA 95603
CONTACT PERSON: Megan Siren
Phone: 530-823-4211 x 145 Email: msiren@auburn.ca.gov

The City of Auburn hereby requests, in accordance with the State of California Public Utilities Code, AS AMENDED (Chapter 3, Section 99234), that this claim for Bicycle and Pedestrian funds in the amount of \$ 49,649 be approved for Fiscal Year 2013/14, to be drawn from the Bicycle and Pedestrian Trust Fund.

When approved, this claim will be transmitted to the Placer County Auditor for funds to be reserved. Jurisdictions will receive payment as reimbursement of funds expended in implementing bicycle and pedestrian projects. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget.

APPROVED:

PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT

BY: _____
(signature)

TITLE: _____

DATE: _____

BY: _____
(signature)

TITLE: Director of Public Works

DATE: _____

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RESOLUTION NO. 13-
RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF THE 2013/14
LOCAL TRANSPORTATION FUND CLAIM TO THE PLACER COUNTY
TRANSPORTATION PLANNING AGENCY

WHEREAS, in the procedures established by the Placer County Transportation
Planning Agency (PCTPA) requires the applicant to certify by resolution approval of
the execution of the application before submission of said application to the PCTPA;

THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:

That the CITY OF AUBURN authorizes the submittal of an application to PCTPA for the
2013/14 Local Transportation Fund Claim. The Director of Public Works of the City of
Auburn or her designee, is hereby authorized and empowered to execute the 2013/14
Transportation Claim and all necessary amendments and payment requests hereto in
the amount of:

\$328,115	TDA Article 4, P.U.C. 99260a (Transit Operations)
\$299,768	TDA Article 8a, P.U.C. 99400a (Streets and Roads)
\$48,490	STA (State Transit Assistance)
\$49,649	TDA, P.U.C. 99233.3 (Bicycle and Pedestrian)

DATED: November 25, 2013

Kevin Hanley, Mayor

ATTEST:

Stephanie L. Snyder, City Clerk

I, Stephanie L. Snyder, City Clerk of the City of Auburn, hereby certify that
the foregoing resolution was duly passed at a regular meeting of the City
Council of the City of Auburn held on the 25th of November 2013 by the
following vote on roll call:

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Ayes:
Noes:
Absent:

Stephanie L. Snyder, City Clerk